



Aditya Sinha

PGDM in Finance with HR Minor - Equipping for Banking

CAREER OBJECTIVE

Eager and accomplished PGDM graduate specializing in finance. With a keen eye for detail, a passion for consumer-centric financial solutions and a commitment to optimizing customer service, I aspire to infuse fresh perspectives and diligent dedication into your esteemed organizational endeavors and grow alongside.

PROFESSIONAL EXPERIENCE

Organization: Ranchi Institute of Technology, Ranchi

Designation & Duration: Office Assistant (12 months)

Summary: In an administrative role, I oversaw front desk operations. Additionally, I provided assistance to the Accountancy team in organizing and managing financial documentations, including financial statements, invoices, receipts, and other accounting-related records and Admissions team in scheduling interviews, preparing materials for prospective students, and following up with applicants.

ACADEMIC PROJECT(S)

Organization: Ujjivan Small Finance Bank

Topic: Request for Problem (RFP) on recommending benchmarks and initiatives for sales products for the MSME department.

Objective: The study will improve sales productivity and throughput by understanding the sales process, benchmarking competitors, and studying products, processes, and manpower. The final recommendations will be validated by quantified impact. (*In Process*)

Topic: BOND IMMUNIZATION

Summary: I am skilled in using bond and duration immunization techniques to manage risk and maximize returns for institutional and individual clients. I use Solver optimization to create efficient portfolio management strategies that leverage market trends. I am also proficient in crafting bond investment strategies that meet the specific needs of my clients.

PROFESSIONAL QUALIFICATIONS

Post Graduate Diploma in Management in Finance | HR Minor | Jagdish Sheth School of Management | Class of 2024 | CGPA of 7.4

Bachelor of commerce | Sharda University | 2020 | CGPA of 7.1

PAST EDUCATION

Higher Secondary with Commerce | 2017 |

Secondary School | D.A.V Public School | 2014 |

ACCOMPLISHMENTS & ACTIVITIES

- **Competed in Inter - School Football Tournaments** during higher secondary as a part of the school team.
- **Committee and Career Track head – Banking (JAGSOM).**
- **Volunteered for Kartavya** in the capacity of an instructor, a charity organization to help and educate underprivileged children.

THOMAS PROFILE COMPETENCIES

Analytical Thinking

Interpersonal skills

Goal Seeking

TECHNICAL SKILLS

MS Excel – Intermediate

Financial Modeling – Intermediate

SQL - Basic

CERTIFICATIONS & INTERNSHIPS

Financial Modeling from Grant Thornton

Analytical Excel from Grant Thornton

Consumer Banking Virtual Internship

from Citi Bank

Wealth & Personal Banking Virtual

Internship from HSBC

INTERESTS & HOBBIES

Playing & watching Football.

Reading Historical Non-Fiction Books.

Traveling

REACH ME AT

MOBILE NUMBER

+91 9546631794

Email Id

[aditya.sinha2224@jagsom.edu.in/](mailto:aditya.sinha2224@jagsom.edu.in)

sinha.aditya2797@gmail.com

LinkedIn Profile

[www.linkedin.com/in/aditya-sinha-](https://www.linkedin.com/in/aditya-sinha-71492a183)

[71492a183](https://www.linkedin.com/in/aditya-sinha-71492a183)

Domicile

Ranchi, Jharkhand

LANGUAGE

English & Hindi

(Reading, writing, speaking, and listening)